

## Held on Monday 3<sup>rd</sup> February 2025 1830 hours In School

<b>Governors:</b>	Richard Wielechowski (RW) Chair, Rae Snape (RS) Head, Matt Butler (MB), Barney Cox (BC), Mike Bleazard (MBI), Sonia Ilie (SI), Collette Harrison (CH)(left at 19:46), Priscilla Canizares (PC)(arrived at 18:41), Sophie Hare (SH), Juliana Mandra (JM), Rosie Humphreys (Arrived at 18:44)
<b>In attendance:</b>	Renee Etienne – English Subject Lead
<b>Clerk:</b>	Meleena Walsh (Camclerk - MW)

	Discussion	Decisions Made / Actions Agreed
1.	<b>Welcome</b>  The GB was quorate based on the number of governors in post.  The meeting started at 18:33	
2. 2i. 2ii	<b>Apologies for Absence</b> Received apologies for absence: – Bayan Parvizi Non Attendance – Consent to absence: as above	
3.	<b>Declaration of direct or indirect pecuniary interest in any of the following items</b> nil	No declarations for items on this agenda were made.
4.	<b>Review of previous minutes 2<sup>nd</sup> December 2024</b> To approve the minutes of the FGB meeting 2.12.2024. The minutes from 14 <sup>th</sup> December 2024 were both duly approved by the FGB.	
5.	<b>Agreed Actions Update – see actions list</b>  052 Agree the governing body annual monitoring visits schedule aligned to the SDP - meeting arranged for 13 <sup>th</sup> March 2025	
6. 6i	<b>School Improvement</b>  <b>Presentation on English from Ms Etienne - English Subject Champion</b>  Overview of the provision of English at MRPS. It was noted that according to recent research gathered, The National Literacy Trust has found that 56.8% of children do not enjoy reading in their free time.  <b>Q./ A governor asked - How does this (reading) look across MRPS?</b> A./ RE responded - Following a recent pupil voice consultation at school (in Spring 1) most children surveyed, stated that they enjoyed reading. <b>Q./ A governor asked - How are does this fair with writing for children at MRPS?</b> A./ RE replied - Children enjoy writing if it is creative but then stall in their interest when they are challenged to use specific grammatical features.	

6ii	<p>Q./ A governor questioned - How can we help improve the perception of writing for the children at MRPS?</p> <p>A./ RE responded - Children write for a purpose, this gives the children the impetus to take ownership of their writing. They look at the text from the view point of the writer, the editor and the reader. This approach has seen positive outcomes in the writing that is being produced across the year groups.</p> <p>Q./ A governor asked - Is there something that parents can do to encourage reading at home? i.e. like actually seeing an adult at home read as a role model.</p> <p>A./ RE and the Head both replied - This is something that be could be raised in the school newsletter.</p> <p>Q./ A governor asked – are we taking into consideration the cultural capital gained through reading in the MRPS reading spine.</p> <p>A./ RE responded – the reading spine covers many aspects of different cultures, traditional tales etc. The reading spine is specifically designed to have depth and breadth. Teachers should all be working from representative texts.</p> <p>Q./ A governor asked - Is there a set text available for the teachers to use when planning their class writing units?</p> <p>A./ RE responded - The teachers need to ensure that the text is representative of the key outcomes for the unit of writing. This might mean that a set text needs to be adapted to fit the unit, ensuring that the model text is of high quality, it gives the children the right frame to by which to model their own writing.</p> <p>Q./ A governor asked - How common do you think children reading at home, say before bedtime?</p> <p>A./RE Responded – I would like to think that this is protected reading time at home, even though children are free readers they still need to read aloud at home. This improves oracy and fluency.</p> <p>It was suggested that the school should investigate the possibility of visiting more of the library provisions in Cambridge.</p> <p>The governors thanked Ms Etienne for her presentation.</p> <p><b>Headteacher’s Report</b></p> <p>The report was made available to the governors on Governor Hub prior to the meeting.</p> <p>It was noted the SEF was working document and that this should be the document</p> <p>Q./ A governor asked - Subject on a page – are these available on the school website?</p> <p>A./ The Head responded – it is planned to have these available on the website.</p> <p>The Head informed the governors that the school front office was now fully recruited.</p>	<p>054 Spotlight for the newsletter and World Book Day – adults reading at home</p> <p>055 Subject on Page to made available on the school website.</p>
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6iii	<p>Q./ A governor noted – there was a mention in the Head’s report about possibly embarking on the universal offer on the breakfast club provision and that it may have a financial impact on the school budget.</p> <p>A./ The Head responded - there is discussion around taking up the universal breakfast club offer that is being discussed by the DfE. It would need to be carefully scrutinised due to the impact that this will have on staff i.e. the school would essentially be open from 8:15am to all children with a breakfast provided. The financial implications on the school budget would also need to be carefully scrutinised. Talks are already being undertaken with the current wraparound care provision to see if this is a project that they will also become involved in.</p> <p>Q./ A governor asked – How is the Ai program, Genie going to be used across the school?</p> <p>A./ The Head responded – this would be used as a tool for teachers to create end of unit tests for the pupils (not for creating curriculum content)</p> <p><b>Safeguarding Update</b></p> <p>The Head informed the GB that the number of cases had calmed down, but there still a number of cases ongoing. The Head advised the GB that there the school safeguarding team were a strong team, but there had been a spike before Christmas which had added an increased amount of pressure on the team.</p> <p>Q./ A governor asked – Is it possible that any of the workload (for the Head) that can be distributed to other members of the safeguarding team?</p> <p>A./ The Head responded – there are certain elements of safeguarding that can not be distributed but, the team works hard to support each other.</p> <p>LM shared an update on recent Safeguarding training that they had attended, and a timetable had been produced which gives a detailed overview of the safeguarding monitoring visits that will be undertaken over the academic year.</p>	
7.	<p><b>Committee Reports - verbal</b></p>	
7i	<p><u>Teaching and Learning</u> Verbal report given by the Chair of T &amp; L.</p> <p>No questions raised by the GB.</p>	
7ii	<p><u>Resources</u> Verbal report given by MB.</p> <p>It was noted that the lightning upgrades across the school had now been completed.</p> <p>It was noted that the school was now listed as a national park. This will encourage more biodiversity and protect the green space. <a href="https://www.educationnaturepark.org.uk/">https://www.educationnaturepark.org.uk/</a></p>	

	No questions raised by the GB.	
<b>8.</b>	<b>Governor Business</b>	
8	<p><b>Governor Training Update/Feedback</b>  SH is currently undertaking 'Training for the Chair'.  It was noted that Health and Safety training needed to be undertaken to ensure that there was succession planning for the GB.</p> <p>LM – to take on role as Mental Health Governor</p>	
8ii	<p><b>Governor Visits</b>  Governor visit day 13<sup>th</sup> March 2025</p> <p><b>Governor Succession planning</b> – 1 x co-opt and 1 x Parent (post vacant from 7<sup>th</sup> Feb 2025)</p> <p>Thanks were given to RH for her time on the governor body.  It was noted that there were two potential candidates for the parent governor role pending RH's end of term of office. This will be followed up by the Chair and the Head in due course.</p>	
<b>9.</b>	<b>Policies –</b>	
9i	<p><b>MRPS specific policies</b> -  Site security (discussed at Resources)  Premises management document (discussed at Resources)</p> <p>Duly approved and adopted by the FGB.</p>	
9ii	<p><b>Standard LA policies</b> –  Data Protection (discussed at Resources)  Statement of procedures for dealing with allegations against staff (discussed at Resources)</p> <p>Misc  Critical Incidents Management Policy Report (discussed at Resources)</p> <p>Duly approved and adopted by the FGB</p> <p>NB all policies had been received, considered and passed as the relevant committees before being brought to the FGB for final ratification.</p>	
<b>10.</b>	<b>AOB</b>	
	It was noted the hall floor had (to date) not lifted or bubbled.	
<b>11.</b>	<p>The meeting closed at 8:03pm  Date of next FGB meetings;</p>	

	24th March 2025 23rd April 2025 Budget Ratification brief call 19th May 2025 7th July 2025	
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**Actions List**

FGB Actions from 3 <sup>rd</sup> February 2025			
054	Spotlight for the newsletter and World Book Day – adults reading at home	Head	28 <sup>th</sup> February 2025
055	Subject on Page to made available on the school website.	Head	28 <sup>th</sup> February 2025