

[illegible]

The governors were advised that there had been a number of new monitoring rubrics brought in to ensure that the data judgements were more accurate. The emphasise would be given on ensuring that the data levels erred on the side of caution so that there would not be an overestimation of the pupils expected data outcomes at the end of year 6.

It was noted that there were a higher number of greater depth pupils in year 6. It was agreed that this was a combination structured standardised assessment and experienced teaching practice.

It was agreed that writing was historically a difficult subject to standardise as there was not the same level of standardised tests available (unlike maths).

Q) A governor asked - If you have a child with SEND is this taken in to account in the testing.

A) The head and deputy head responded - Reasonable adjustments within day-to-day teaching. SEND children would sit the same Standardised tests. Each child is given the support that is agreed within the child SEND plan. The standardised tests were a part of a larger range of quantifiable elements i.e. pastoral assessment, summative assessment etc.

Q) A governor asked – will the governors get this level of data each term, particularly on the SEND and disadvantaged pupils?

A) The Head responded – this data will always be made available through the Head's report.

Q) A governor asked – how much of this data is shared with external agencies?

A) The Head responded – the data is usually kept within the school, although some data is in the public domain i.e. KS2 SATS.

M Webster shared the KS2 SATS data 2021 through to 2024. It was noted that on general the data is fairly consistent across the years. It was noted that maths fluency had been an area of focus across 2021, 2022 and 2023 and there had been improvement in the number of greater depth pupils.

It was also noted that times table fluency was a focus of the whole school not just year 4.

Q) A governor asked – is the Little Wandle phonics scheme manpower heavy? What happens if there is not enough staff due to illness etc?

A) The deputy head responded – everyone that can be trained, has, and does deliver Little Wandle. It can prove logistically challenging but the staff manage well.

It was noted that MRPS Statutory assessment data 2023-24 was above National average and Cambridgeshire data.

The disadvantaged pupils show as lower performing across all groups. The Head and Deputy Head reiterated that this where the weekly pupil meetings were key to add in the contextual data to each child. It was made clear that whilst data compares MRPS with National Data, there are lots a variables that have to be accounted for i.e. demographics etc.

Q) A governor asked - If the SEND children were removed from the data would it make the disadvantaged children data look lower?

A) A governor responded - Yes, this the case through number of pupils that

	make up the percentages.	
6ii	<p><u>Review the school ethos and values statement</u></p> <p>The Head went through the school values statement and school ethos. The governors were in agreement of the school ethos and values statement.</p>	
6iii	Safeguarding	
6iiii	<p><u>To approve Safeguarding & Child Protection Policy for 24-25 (all to have read and confirmed on Governor Hub)</u></p> <p>This has been completed.</p>	
6v	<p><u>All governors to undertake update training and receive the Annual Safeguarding Report for Governors</u></p> <p>The Head was voted in as the safeguarding lead.</p>	050 The Key Safeguarding training to be completed before 2 Dec 2024.
6vi	<p><u>All governors to have read KSCiE and confirmed on Governor Hub</u></p> <p>Confirmed through Governor Hub.</p>	
6vii	<p><u>Receive and consider the pupil premium report and impact statement (to be published on school website by 31/12)</u></p>	051 PP report to be brought to the FGB 2 Dec 2024
6viii	<p><u>Receive an update on the performance management schedule for all staff including the HT</u></p> <p>Will be taking place on 26th October for all staff. The appraisals will be linked to the POSIP.</p> <p>The Head Teacher Performance Management – targets have been set (in line with the post Ofsted directives)</p>	
6viii	<p>Budget Overview</p> <p>County wide issues with the SBS finance system – this not allowing for an outturn to be made available to the governors.</p> <p>88% of the school budgets goes on staff. A high percentage is spent on utilities. Around £12,000 is spent on the curriculum (i.e. books, equipment)</p> <p>The Head gave an overview on the budget monitoring document. It was noted that as of an updated document released on 14th October 2024 sport premium funding is no longer able to be spent on providing sports coaches/provision to cover teaching PPA time.</p>	
7.	Committee Reports - verbal	
7i	<p><u>Teaching and Learning</u></p> <p>Headlines</p> <p>Staff and parent surveys to be undertaken. It was noted that the number of parents that undertook Ofsted parent survey was good. This was not always the case when surveys were sent out by the school.</p> <p>New ways of gathering data from the parents and staff would be investigated.</p>	

7ii	<p><u>Resources</u></p> <p>Headlines</p> <p>Looking at creative ways to reduce the school deficit, looking at finding cheaper contracts etc.</p> <p>Simplified room fees for the music teachers of £25 per term.</p> <p>Heat decarbonisation project has been shelved for the foreseeable future.</p> <p>The boilers have been recently serviced and are working ok.</p> <p>The budget for 2024-25 is looking stable at the moment and the pursuit of corporate funding has been parked for the foreseeable.</p> <p>Current number of children on role is 409 (spaces available). The issues look to be around a bottle neck with County Admissions as there were pupils on a waiting list.</p>	
8.	<p>Governor Business</p> <p><u>Review and agree the code of conduct</u> – all to confirm on Governor Hub</p> <p><u>Review and agree Standing Orders</u> - all to confirm on Governor Hub</p> <p><u>Review the governing body instrument of government and agree a plan for managing and filling any vacancies, and discuss succession planning (plus Co-opting of governors)</u> - all to confirm on Governor Hub</p> <p><u>Review and agree the governance structure including terms of reference for committees</u> – Agreed by the FGB.</p> <p><u>Agree required panels for the coming academic year, e.g. HT appraisal, pay, complaints, staff grievance, disciplinary appeals, and exclusions</u> BC agreed to step up on to the HTPM with a view to succession planning for SI end of term of office.</p> <p><u>Review and re-assign link governor roles if required</u> to remain as currently detailed.</p> <p><u>Agree the governing body annual monitoring visits schedule aligned to the SDP</u> – carried over.</p> <p><u>Cyber Security governors</u> BP and SI agreed to take over this role collaboratively.</p> <p>Website Compliance governors SI agreed to continue this role.</p> <p>MBI And SI were both proposed and seconded by the FGB to remain in post as governors for a further academic year.</p> <p>MB was agreed to Co Chair with MBI with a view to assuming the role fully before MBI end of term of office.</p> <p>SH was accepted as Co Chair with SI with a view to assuming the role fully before SI end of term of office.</p> <p>Collette Harrison was added onto the Pay Committee and SH removed.</p> <p>Barney Cox was added onto the HTPM Committee.</p>	<p>052 Monitoring visits to be set on 2 December 2024 at FGB meeting.</p>

9.	Policies –	
9	MRPS specific policies - Admissions Policy Charging and Remittance Policy Letting Policy	
9ii	Standard LA policies – Whistle Blowing Policy Attendance Policy Governor Allowances and Expenses Policy <i>The above policies had been discussed at the relevant committees and were duly adopted by the FGB.</i>	
10.	AOB. The CB4 Heads met to discuss the use of Smart phones by pupils. The Head will be writing a letter to parents to raise the profile of the Smart Free Child Campaign. There are currently 68 parents that have signed up to the incentive not to give their child/ren a smart phone until the child reaches the age of 14.	
11.	The meeting closed at 20:38. Date of next FGB meetings; 2nd December 2024 3rd February 2025 24th March 2025 provisional 23rd April 2025 Budget Ratification brief call19th May 2025 7th July 2025	

Actions List

FGB Actions from 8 th July 2024			
048	To fix 3 governor days for the next academic year.	Head and Chair	21 st July 2024
049	End of year committee reports for Annual Governor Report to be emailed the Head.	SI and MBI	20 th July 2024
050	The Key Safeguarding training to be completed.	All	2 December 2024
051	Receive and consider the pupil premium report and impact statement (to be published on school website by 31/12)	AH	2 December 2024
052	Agree the governing body annual monitoring visits schedule aligned to the SDP	All	2 December 2024