



# MILTON ROAD PRIMARY SCHOOL LEARNING ENVIRONMENT STRATEGY

22<sup>nd</sup> January 2024  
20<sup>th</sup> January 2025

## OVERVIEW

### 1. Vision

**i** *We want our children to be happy and healthy today, fulfilled in the future and able to make their world an even better place.*

### 2. Aims

**i** *Milton Road Primary School should offer a safe and truly exceptional indoor and outdoor learning environment for children, staff and community.*

### 3. School Ethos and Values

**i** *We Are Crew Not Passengers is a central principle of our ethos. This means that the success of our organization is best achieved though everyone working together.*

- *Courage*
- *Responsibility*
- *Excellence*
- *Wisdom*

## 4. Principles

- i** ✓ *Safe – foremost the site must be a safe place for our children to learn and play and for our team to work in.*
- ✓ *Happy & Healthy – The environment is one that supports the mental health and wellbeing of the pupils and staff, encourages use of the outdoor environment as much as possible;*
- ✓ *Supports Learning Outcomes – by ensuring that all learning spaces (indoor and outdoor) promote the optimal learning opportunities*
- ✓ *Sustainable – investments are made with to have a limited impact upon the planet as possible, and to last as long as possible;*
- ✓ *Best Value for Money sought in all long term decisions;*

## 5. SWOT

**i** *The Building opened in 2006, with forward thinking design and beautiful green outside spaces for learning and play. Since the building was constructed some elements of the School Estate have suffered expected wear and tear, and in addition to this, issues related to the original construction have been highlighted.*

*The SWOT analysis below highlights the main areas this Strategy needs to address.*

### Strengths

- Attractive school building, with expansive grounds, a Forest School, wide corridors, group rooms, pod seating etc.
- Playground Equipment Installed Summer 2019 (KS1); sports funding used to install further play equipment in KS2.
- Solar Panels and efficient lighting installed 2019/20;
- PTA/community fundraising and support – Pod seating installed July 2023
- Local Authority have been supportive of works and financial contributed where applicable;
- A Site officer at the school with a wealth of experience, and long service to the school community;
- CREW Culture – Indoor shoes, Take Care Agreements, Tidy Friday, Look Back Check

## Weaknesses

- The school is now starting to show areas of age, and we are needing to invest in major works e.g. for Kitchen equipment, Lighting, Sensors and Intruder Alarms, Telephone system
- Some areas e.g. classrooms need repainting and blue tac has removed patches of paint
- Limited Capital Pot in each Financial Year, but carried forward for more substantive projects e.g. the Heating Pump works that were needed in 2020/21 and further roof repairs in 2021/22; Hall floor in 2023 and Water Heater 2024, Kitchen works in 2025, Lighting around grounds 2025.
- Inherent structural design issues with build of roof have led to leaks, and repair has been necessary;
- Site lighting is currently an ongoing problem and we are having to try to chase up the contractors

## Opportunities

- Property Management Company (PCM) assists the school to keep maintained, by providing reasonable solutions and advise.
- Excellent Finance and Property Administrator who is very proactive to secure best value on purchases of building projects.
- Renegotiated tenders and agreements with providers to increase service standards.
- Willing parents and governors wanting to support the school in fund raising and looking for sustainable options
- Ensuring through our values everyone takes Responsibility for looking after our classrooms and grounds
- Maintaining a whole school ethos for the objects, artifacts and equipment in the school. Everything is precious, everything matters.
- An excellent cleaning company
- A very dedicated Site Manager

## Threats

- Age of the building
- Disreputable companies trying to take advantage because we are a school
- Negligence of maintenance could put the building into further disrepair and damage the image and reputation of school
- Complacency – everyone needs to be responsible and take care of the school

## 6. Coverage

**i** Drawn from review of the following sources:

*Fire Risk Assessment – 13<sup>th</sup> November 2024 – Actions Reviewed December/January 2025*

*Health and Safety Review February 2025*

*Condition Survey – March 2020 – February 2023*

*Asset Management Plan (2021 – 24) and Property Development from Governors (2019 – 2022)*

## 7. Implementation Plan

**i** A detailed implementation Plan is included at the end of this document. Informed by the existing Property Development Plan of the School and covering 2024/25 onwards.

*Proposals for the next iteration of the Property Development Plan will ideally be shared with Governors at the first Resources meeting in January every year. 20<sup>th</sup> January 2025*

## 8. High-Level Timeline/Schedule

**i** 1. The Action Plan is contained at the end of this document. It covers the Financial Years end 2024/25 – 2025 2026

## PRODUCTION AND REVIEW TIMELINE

Action and	Date	Completed
Reviewed by Talent and Ops Team as part of Budget Build	April 2023	April 2023
Reviewed by Talent and Ops Team and Actions Taken	Summer Term 2023	Summer 2023
Reviewed by Talent and Ops team as part of Budget Build	March 2023	March 2024
Reviewed by Talent and Ops team	October 2023	October 2023

Review with Resources Governors	January 2023	FGB 5 <sup>th</sup> February
Reviewed Rae Snape and Manuel Fritz	16 <sup>th</sup> January 2025	Resources 20 <sup>th</sup> January 2025

Approved By

Date

Approved By

Date

Chair of Resources

Chair of Full Governing Body

## Learning Environment Plan 2025/2026 Financial Year

What	Priority (H/M/L)*	How	Resource Implication/Funding	When
<b>Outdoor – Grounds Maintenance</b>	<b>L</b>	Need to arrange walk around & discussed with Richard Rice Tree Surveyor and works undertaken by County Contractors. – Trees need pruning or cutting down.	Potential higher cost –VFM of current supplier to be considered.	<b>On schedule</b>
	<b>H</b>	Scheduled walk around with current grounds maintenance provider (ML – Saul)  Areas for improvement needs to be identified, identify areas are not covered and agreed method for better coordination of visits agreed.	Potential higher annual costs	<b>20<sup>th</sup> March 2023COMPLETED – need to retender March 24</b>  <b>Stayed with ML Grounds maintenance</b>
	<b>M</b>	Courtyard tidy up – Grounds Maintenance		<b>Completed in Summer 23</b> <b>Needs to be redone</b>
<b>Outdoor - Pod Area Replacement</b>	<b>M</b>	Sleepers have been removed. PTA has purchased seating  Was completed in two stages. 1 <sup>st</sup> stage: KS2 area. 2 <sup>nd</sup> stage: KS1 area	Replacement of Pods was very expensive. Gardening improvement to this area to improve the look of the pods.  This could be achieved through ECO schools and a gardening competition	<b>Completed Summer 23</b>
<b>Outdoor Lighting – Fix damaged lights</b>	<b>H</b>	Car park area lights need to be replaced with solar lights – underground power cable deteriorated.  Lights around the sports field - underground power cable deteriorated – lights damaged by footballs.	Costs of solar lights estimated at £480 per solar light.  For now lights to be removed and not replaced – solar lights only lasted two years	<b>Security Projects – Scheduled for 20<sup>th</sup> January</b>

<b>Emergency Lighting</b>	<b>M</b>	The system was reassessed points raised	awaiting quote	<b>Summer 2025</b>
<b>Fire and Intruder Alarm System</b>	<b>L</b>	Update the system – smoke detectors are working but are becoming out of date.	Capital Funding	<b>Summer 2025 for financial year 2026</b>
<b>General improvements to indoor environment to support a clean and uncluttered, neutral theme</b>	<b>L</b>	Over the year improvements has happened.	Minimal	<b>2023/24</b>
	<b>L</b>	Few locations and classrooms needs touch up painting – Mr Fritz to advise	Mr Blakeman to complete	<b>Easter and Summer holidays 25</b>
	<b>L</b>	Front Entrance has been decorated	Dave Gee to do illustrated map	<b>Summer 2024</b>
	<b>M/L</b>	Repainting classrooms	Need to secure quotes 2,4,6 – Summer 2025 1,3,5 – Summer 2026 EYFS – Summer 2027	<b>Planned</b>
<b>Indoor Environment – Corridors, Y3 – Y6 remaining.</b>	<b>L</b>	Completion of Corridor Re-paint	£1614	<b>Library, 2 door &amp; KS1 corridor have been completed February 23</b>
<b>KS2 Playground and playing field.</b>	<b>L</b>	Tidying of path for daily mile. – will discuss with M L	Is it being used	<b>Discussed with Saul on 20<sup>th</sup> March 2024</b>
	<b>H</b>	Removal of three bars	Dangerous due to wrong height being installed	<b>Summer</b>
	<b>L</b>	Climbing frame	Climbing Frame purchased using Sports Premium £16k.	<b>Completed Summer 22</b>
	<b>H</b>	Reseeding of sports field by M L.	£1895 + VAT	<b>Completed Summer 23</b>
<b>General Building</b>	<b>H</b>	Replace water boiler in boiler	Capital funding with support from	<b>Spring 2024</b>

<b>Maintenance</b>		room	John Clayton (CCC)	
	<b>L</b>	Repair kitchen fan	Building Maintenance	<b>Spring 2024</b>
	<b>H</b>	Fix Mixer	New parts needed	<b>January 2025</b>
	<b>H</b>	Dishwasher	New parts needed	<b>January 2025</b>
	<b>H</b>	Remedial works for the convection oven	Completely redo including drainage	<b>January 2025</b>
<b>Sign</b>	<b>M</b>	Replace sign outside school gates.	Included in the insurance claim	<b>Completed Summer 23</b>

What	Priority (H/M/L)*	How	Resource Implication/Funding	When
<b>Inspection and Review of Areas highlighted by Health and Safety Audit</b>	<b>M</b>	Man Safe system	TBC	<b>Out of service – decommissioned.</b>
<b>Indoor Environment – Classroom toilets</b>	<b>H</b>	Negotiate a new cleaning agreement	Under £30000 annual	<b>Completed October 2023</b>
	<b>L</b>	Some toilet doors & partition walls need to be refitted to the wall.	Ongoing maintenance	<b>Ongoing Maintenance</b>
<b>CCTV for main gate</b>	<b>L</b>	Install a standalone system. Not connected to Gate opener.  Propose two cameras, 1 facing gate, 1 to facing car park	Need to get quotes	<b>Summer 2024</b>
<b>Bike sheds</b>	<b>L</b>	Clean over holiday period  Replace plastic sheets	Easter break 2024  Will get quotes to replace plastic sheets  CAP – Building Maintenance	<b>2024/25</b>
<b>Condition Survey – areas</b>	<b>M</b>	Apply cyclical decoration to timber framed windows and doors, high	Mr Fritz to talk with Matt and gather	<b>2025</b>



<b>identified for repairs</b>		level fascias and joinery, timber soffits and cladding to walkway/canopy structures towards end of 5 year planned period (2025).	quotations.	
<b>Hall Floor</b>	<b>H</b>	1 <sup>st</sup> stage: Agreed to lift & refit part of the floor 2 <sup>nd</sup> stage: sanding & sealing	Capital funding with support from John Clayton (CCC)	<b>1st stage in February 24 break</b> <b>2nd stage in April 24 break completed</b>
<b>Telephone System</b>	<b>M</b>	To replace current copper wire system	Capital funding	<b>Earliest in Spring 2025</b>
<b>Computer Upgrade/Replacement</b>	<b>L</b>	Replace old classroom desktops	Capital funding	<b>In progress</b>
<b>Forest School</b>	<b>H</b>	Make pond safe	Mrs Kerley and Family	<b>Christmas 2024</b>
	<b>L</b>	Additional Logs and Tarp	Parent Donation	<b>January 2025</b>
	<b>L</b>	Additional fencing and storage	PTA Funding	<b>Ongoing</b>