

**Parent Volunteer Driver Agreement**

*Thank you for your willingness to support our school’s activity as a volunteer driver*

In order to comply with our safeguarding and insurance standards and maintain the “Good Practices” approach to the use of parent drivers recommended by OEAP, we ask you to read and sign this form.

**My signature assures the school that:**

I hold a valid, current driver’s licence

I have not been banned from driving for any period in the last 10 years

The vehicle that I will use is fully roadworthy and has a current MOT certificate (if needed)

I hold a valid, current insurance policy, which covers children being transported as a passenger.

I will drive safely, abide by all aspects of the Highway Code and laws governing driving and road use, keeping within speed limits and not using a mobile phone while driving.

**My signature confirms that I understand my duty of care whilst transporting children, specifically:**

I will ensure children wear seatbelts and use booster seats (if needed) throughout the journey

I will ensure I am never alone with an individual child (other than my own)

I will oversee the safety of all children as they enter and exit the vehicle (including children are not at risk of catching fingers in doors)

I will follow all instructions and safety advice given by the visit leader

**My signature also confirms that if there is any change to any of these details, I will inform the school immediately.**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*I agree to provide the school with original documentation, which will be photocopied at the school office, and I agree to them holding these copies securely on file for safeguarding purposes.*

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**