



Milton Road Primary School

Car Park Policy

Aim

At Milton Road Primary School, the safety of all those who enter the school site is a key priority for us. In support of this, the following Car Park policy is in place to not only support the easy passage of vehicles into and out of the school grounds, but also to support our goal of ensuring the safety of all those on the school grounds.

Principles

As a school, whilst we encourage children and parents to walk or cycle (inc. scooting) to school, we are aware that travel to school by car for many teachers is a necessity, given the distance they may live from school and the large number of items they may need to bring to and from school.

At Milton Road Primary School, the school car-park is solely for the use of members of the school staff and authorised visitors e.g. delivery vehicles and contractors.

Pupils/parents with a mobility disability may enter and exit the school site in their car once a permit has been issued by the school office. This must be displayed in the windscreen of their vehicle. Two Parking spaces have been marked and reserved to accommodate those with such permits.

It is expected that those who use the school car park will park considerately, mindful of leaving enough space for other cars to manoeuvre and exit.

All staff and visitors must be vigilant at all times when entering, exiting and manoeuvring around the car park. A speed limit of 5mph applies in the car park. Pedestrians always take priority over cars when entering or leaving through the school gate.

Whilst the car-park is intended for the use of staff and authorised visitors, there are occasions when parents may access the car-park. Parents may bring their car through the main gates and into the school car park if they are dropping off a child to Kidscape (breakfast club) or to an early morning extra-curricular club. This must, however, be done before **8:30am**. After 8:30am, the car park is out of bounds for parents. In turn, parents may bring their car into the school car park to collect a child from Kidscape (after school club) or an after school extra-curricular club. This can only be done after **3:45pm** each day.

If parents are volunteering in the school they then come under the category of an 'authorised visitor' and, in these circumstances may use the school car-park for the duration of their volunteering visit to the school.

Similarly, if a parent is collecting a child during the school day because the child is unwell or has an appointment they need to attend, the parent will, again, come

under the category of authorised visitor and can access the car park to allow them to collect their child from school.

At Milton Road Primary School, to support the safety of all, the following important rules apply to those driving cars and seeking to park in the roads near to the school:

- Cars should not stop or be parked on the zig-zag and yellow markings in Ascham Road at the entrance of the school.
Cars should not be parked on, or driven onto the pavement.
- Cars should not be double-parked or obstruct residents' driveways.
- It is expected that all drivers will respect the parking restrictions which may apply to the road in which they are seeking to park, and that they will ensure that they park safely, taking due consideration of other road users and pedestrians.

This policy will be reviewed: March 2018