

MEETING OF THE FULL GOVERNING BODY

Tuesday 30 March 2010 at 18:30hrs



Present: Ysanne Austin, Matthew Borg, Stephen Burton (Headteacher), Steve Clark, Paul Jobson, Janie Jones, Lisa Kennedy, Ian Lewin (Chair), Ankit Mathur, Ian Nimmo-Smith & Ruth Sapsed.

In attendance: Emma Faid (Clerk)

1. Apologies for absence

1.1. Apologies were received and accepted from John Elliott, Carlos Montes and Karen Watson.

2. Appointment of Deputy Headteacher

2.1. On behalf of the Selection Panel, the Chair reported that following a national advertisement, four applications had been received for the post of Deputy Headteacher. Of these, the Selection Panel shortlisted two candidates for formal interview on 30 March 2010.

2.2. After summarising the various elements of the interview process for Governors, the Chair advised Governors that the Selection Panel considered that both shortlisted applicants were very strong candidates and both were potentially appointable, but that after due consideration the Panel had decided unanimously to put forward Miss Nina Gane as their preferred candidate on this occasion.

2.3. After a short discussion, Governors voted unanimously to offer the position of Deputy Headteacher to Miss Gane. The Headteacher was mandated to contact both candidates immediately after the meeting to let them know the outcome of the Governors' decision and to offer the position to Miss Gane. Subject to her acceptance, the school staff could then be informed of the appointment, the following day.

Action: Headteacher

3. Ratification of policies required for FMSiS accreditation

3.1. The Chair reminded Governors of the various financial policies and documents which had been discussed briefly at the previous Governing Body meeting on 15 March 2010, and which had then been circulated to all Governors for further discussion and comments. The Clerk advised that all queries received had been addressed, and duly included in the drafts presented for approval tonight.

3.2. After a short discussion, Governors voted unanimously:-

- To approve the staffing structure for 2010/11, as prepared by the Headteacher.
- To approve the Recruitment & Selection policy (based on the EPM model).
- To review and approve the Best Value statement, based on the model provided by the LA.
- To review and re-approve Financial Regulations and Contract Regulations, also based on the model provided by the LA.

3.3. The Headteacher undertook to update the various documents to mark them as approved by the Governing Body on 30 March 2010, and to provide an electronic copy to the Clerk for filing on the central governing body records.

Action: Headteacher

4. Any Other Business

4.1. None on this occasion.

5. Date of next meeting

5.1. Monday 10 May 2010, at 7.30pm in the staff room (joint FGB/Resources meeting, for budget approval).

There being no further business, the meeting closed at 18:45 hours.