

**Milton Road Primary School**  
**Meeting of the Curriculum and Community Committee**  
**Minutes for Meeting Monday 1<sup>st</sup> March 2010**



**Present:** Stephen Burton, Ian Lewin, Karen Watson, Carlos Montes, Ruth Sapsed, Lisa Kennedy, Steve Clarke

**1. Apologies for Absence**

Received and accepted from Ysanne Austin, Janie Jones and Ian Nimmo Smith.

**2. Minutes from the Previous Meeting**

It was noted that future discussions about the catering would be covered in another committee

**3. Matters Arising**

All items agreed as either completed, or covered elsewhere on the agenda.

**4. Update re School Development Plan 2009/2010**

The training day was considered to be very positive.

It was suggested that the vision statement should be professionally produced and put on display on the notice board at the front of the school.

Regular meetings are in progress to develop the School Development Plan. It is intended that the SDP will be available by September 2010 and the vision will be brought before the full governing body in the summer term.

Progress to date:

Reviewed internet safety policy and incorporated into lessons

Music – additional wind instrument tuition time

CT – subject coordinator been on training day

Environmental Sustainability - Still working on target to use less paper.

SB agreed to circulate SDP in its current form.

**ACTION: Headteacher**

It was suggested that presentations on the individual vision areas would be useful. SB agreed to try to arrange it.

**5. School Improvement Partner Annual Data Report.**

It was noted that progress of children achieved through Foundation Stage was above the national average, with attainment on entrance to reception also above the national average. SB noted that the assessment methodology was new and presented to challenges to the teachers to assess.

At KS1 it was noted that the target of 70% for writing for children attaining level 3 appears to be incorrect.

SB agreed to clarify actual target.

**ACTION: Headteacher**

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SB noted that because of the high performance of the school, the statutory targets for achievement are set very high and are difficult to meet.

It was also noted that at Key Stage 2 a programme of extra tuition for 12 children was in place for writing and that the children and parents involved were well engaged.

The Key Stage 2 statutory targets and predicted attainment for 2011 as set with the SIP are recommended to the Full Governing Body for approval at the next meeting.

It was further noted that the school looks likely to achieve its attendance target.

The committee noted that presentation and detailed analysis of the SIP Data Visit is new and was viewed as very informative and helpful.

The committee further noted the hard work of all staff in achieving such excellent performance.

**6. RAISEonline Data**

Incorporated into the SIP report (item 5).

**7. Verbal Update on Pupil Assessment**

Covered partially during discussions in section 5; agreed to hold a further discussion at the next meeting of the Committee.

**8. Governor Visits**

CM noted that the intention was to get feedback from the visits quickly. A full report will be circulated.

CM to circulate full report.

**ACTION: Curriculum Committee Chair**

It was informally noted that a significant number of the clubs visited were excellent and that more information for parents about the clubs on would be welcomed, although most clubs and Kidscape appear to be full or over-subscribed.

**9. Finalise Link Governor Allocations**

9.1 It was suggested that governors should take on Global Links as the first governor visit.

The governors would endeavour to schedule visits connected to link governors to be programmed at the next Curriculum Committee.

SB and CM to discuss arrangements.

**ACTION: Headteacher and Curriculum Committee Chair**

9.2 The suggested allocation for link governors is:

Personalised Learning	Ysanne Heald, Ruth Sapsed
Extended Global Links	Ysanne Heald
Environmental Sustainability	Steve Clarke
Review of Assessment	Carlos Montes
Undertake Cambridge Cultural Initiative	Lisa Kennedy

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Improve Communications  
Literacy  
Numeracy  
Arts and Creativity

Matt Borg  
Ruth Sapsed  
Carlos Montes and Lisa Kennedy  
Ruth Sapsed and Lisa Kennedy

CM to forward latest allocation to IL.

**ACTION: Curriculum Committee Chair**

**10. Community Issues**

SB has implemented a series of coffee mornings – these will become a weekly event, on different days of the week. It was noted that there is no suitable room for groups of more than 5-6 people available during the day.

The PTA raised approximately £450 in the Jumble Sale and approximately £650 from the Valentines Day Ball.

The *Every Child a Reader* initiative raised external funding to support a 0.6 post.

It was noted that lead has been stolen from the roof over the weekend of 27/28 February. Some of the lead has been recovered. The loss is covered by the school's insurance.

**11. Any Other Business**

A review of the headteacher's performance objectives is set for 12/03/2010 at 9.00 A.M. with SB, CM, and SC. INS is to be invited also.

**12. Date of Next Meeting**

Full Governing Body 15/03/2010  
Strategy Meeting 19/04/2010 is cancelled

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