

Meeting of Milton Road Curriculum and Community Committee Minutes for Meeting Monday 16th November 2009

Present: Stephen Burton, Nina Gane, Karen Watson, Lisa Kennedy, Carlos Montes, John Eliot, Ysanne Heald, Ruth Sapsed, Ankit Mathur, Janie Jones

1. Apologies: Ian Lewin, Paul Jobson

Item 4 switched to item 5 on agenda

2. Minutes from previous meeting – agreed accurate record

3. Matters arising

3.2 Governor visit to Kidscape planned for 30 November

5.2 to be discussed later

8.1 to be reviewed when SDP looked at later in meeting

9.3 School does sort by year group. Stephen to contact Parentmail to look at why this then not followed through by Parentmail. Currently all receive everything.

4. Catering arrangements

Governors have been monitoring Aspen. Lisa and Carlos and Ian have prepared a parent letter to encourage more support as current numbers too low (350 in tender to currently under 200). Manager has since approached school as current numbers are low. Aspens are very concerned and asking for quick response.

Figures suggest Aspens embarked on contract with high expectations. Governors agreed to tell parents that Aspen won't continue after Xmas unless numbers improve significantly.

A further issue noted was that it appears 20/30 children are eating lunch who haven't paid each day largely due to the day to day option rather than children eating all week. Governors explored how school could support this with weekly monitoring systems.

Healthy eating is a cornerstone of the school and therefore it is important to retain Aspens as the provider of school lunches.

The school council suggested that children eating school dinners could help out as servers.

Actions:

Need an agreed strategy to ensure parents will support. Ideas include to encourage more themed meals, more regular positive feedback from parents.

School to continue to support the enquiry into the numbers of pupils eating meals without payment.

Signature of Chair

Page 1 of 2

Date

SB and CM and other members of governors sub group catering committee to draft letter to parents and action plan with other measures for how to encourage parents to support.

School to reaffirm the school's support to Aspens and will undertake more marketing support.

One suggestion was for Aspens to have playground presence e.g. hot chocolate and muffins.

5. School Development Plan

Current plan reviewed – 15 action points in target 1. 3 points teachers agreed that fully completed. 12 partially completed. 9 out of 24 points in target 2 agreed by teachers to have been fully actioned. SB observed perhaps too many points so need to slim down in next plan.

SB distributed views from Parents, from Children, from Staff, from Nigel Battey at Cambridge LA.

Vision for school needs to be reviewed and more clearly and carefully articulated to all stakeholders.

SB circulated list of potential target areas. SB and IL propose governor sign up to each area of plan who becomes fully aware of target criteria.

Next steps: SB go back to staff with drafts.

Action: *CM to contact governors asking to link to key areas.*

6. Governor visits

Scheduled for week of 30 November. Calendar of possible visits to be circulated for governors to sign up to. CM asked, at the request of the Chair, for staff governors to participate. Reports should be circulated at next curriculum meeting.

7. Date of next meeting: 25th January 2009

Signature of Chair

Page 2 of 2

Date