

## MILTON ROAD PRIMARY SCHOOL

Minutes of Curriculum & Community Committee Meeting : Monday 2 March 2009 7.30pm

**Present:** Ysanne Austin, Steven Clarke, Hilary Hladky, Paul Jobson, Ian Lewin, Carlos Montes (Chair).

1. **Apologies for Absence:** Sue Romero, Ruth Sapsed, Matthew Borg, Lisa Kennedy
2. **Minutes of the last meeting:** The minutes of the previous Curriculum Committee were approved.
3. **Matters Arising:**

Item 3.1: All of the governors who participated in the cross-curricular governor visit held last term have now produced individual reports and IL will compile a consolidated report.

**Action:** IL

Item 3.2: IL and CM now have the parent questionnaire data and an overall summary which they plan to distribute it in 2 weeks time.

**Action:** IL, CM

### 4. **Governor Visits**

The Clerk circulated guidance notes for governor visits to all governors. One of the recommendations is that there should be a discussion at the next governors meeting following each governor visit.

Written reports should be produced by each governor containing their own summary, but an overall summary report should also be produced. If appropriate, individual reports may be attached as appendices.

Following the recent governor visit on Maths, all governors who visited should send their reports to CM by 6<sup>th</sup> March. CM will then produce a summary report.

**Action:** CM

*As a newly appointed governor, Lisa Kennedy visited the school last month for an induction tour with SR.*

YA suggested that MRPS should consider having a *governor notebook* in Reception, so that governors can record a few thoughts and observations immediately at the end of each visit to the school. This is currently done at Brunswick and has proved to be a successful way of gathering additional feedback from governors. HH agreed to discuss this idea with SR.

**Action:** HH

CM will arrange another governor visit next term, probably on the topic of the "Pupil Voice" initiative. Roger Lilley and Matt Human have been on a training class to learn more about it and have begun circulating more information to all other teachers.

**Action:** CM

It was noted that presentations from members of staff to governors can be very valuable and informative and should continue to be arranged in addition to governor visits.

There was then a discussion about the recent governor visit on Maths which involved 5 governors. Details will be documented in the visit report.

### 5. **Community Issues**

There are 2 candidates interested in the 2 community governor vacancies. Both have now visited the school, their CVs will be circulated to governors and they have been invited to attend at the start of the next FGB meeting.

CM suggested that all governors should think about opportunities for developing some more links between MRPS and the community. HH mentioned that almost every week the school has external visits which use the diverse resources of the broader community. The school also has a very large number of clubs that run before and after school, many of which have some external links.

IL mentioned that Section 4 of the SEF includes a description about community links and this

should be reviewed again by governors.

**Action:** IL, CM

SC suggested that governors should learn more about the provision provided by Kidscape. It was also suggested that the “extended school day” should be considered as another topic for a governor visit.

**Action:** CM

6. **Date of Next Meeting:** Monday 27<sup>th</sup> April 7:30pm

*Approved by the Committee on 22/06/09*